

(Save as a Word doc before filling out)

GUEST REGISTRATION & GUEST LIABILITY WAIVER

(Hit OVR button at bottom of screen)

(All information below is REQUIRED)

Month / Day

Year

(fill out all information as it appears on credit card of Responsible Party)

Arrival Date (check-in date)

200_

Exact Name on Credit Card

Departure Date (date you'll be leaving)

200_

Street Addr. of Credit Card Holder

Main Contact (Person I should contact)

City, State, Zip of Cr. Card Holder

1st Cell Phone of Contact Person

Credit Card # (No debit cards, No Disc or AmEx)

Home Phone of Contact Person

Credit Card Expiry Date

E-mail Address of Contact Person

2nd E-Mail Address

Number in party incl. infants

Adults=

Children=

Infants=

2nd Cell Phone

If you are renting both Slopeside units, please say "yes" here _____

Put "Yes" in correct space below

3 Bdrm 2 Bath BeachFront Home on Lake Missaukee in Lake City, MI
3 Bdrm 2.5 Bath Slopeside Cedar River (CR) condo at Shanty Creek near Bellaire, MI *
2 Bdrm 2 Bath Vista Del Verde (VDV) condo in Schuss Village on Golf Course at Shanty Creek near Bellaire, MI
2 Bdrm 1 Bath Villa Monte condo in Schuss Village on Golf Course at Shanty Creek near Bellaire, MI

3 Bdrm 2 Bath BeachFront Home _____
3 Bdrm 2.5 Bath Slopeside Condo at CR _____
2 Bdrm 2 Bath Golfside Condo at VDV _____
2 Bdrm 1 Bath Golfside Condo at Villa Monte _____

*I own two 3 Bdrm 2.5 Bath Slopeside condos at Cedar River Village that are next to each other and are identical in all features.

I'm an Officer for Huntington National Bank in Grand Rapids, MI. I'll never give out any of your personal information to anyone. Due to expensive items available to my guests, I require the ability to charge your credit card if damage occurs. I rely on repeat business and I always operate in a professional manner. All bookings must be completed by e-mail & credit card. Extra Guests (above allowed number) will be charged \$190 if disclosed and \$390 if not disclosed and you will be required to leave immediately. The 1st form received and properly filled out will be granted the rental period.

Renter's Statement

I (the undersigned and all of my guests) accept full responsibility for any damages & extra cleaning. I understand the use of all items are used at my own risk & I hereby waive any and all claims and/or actions against the owners/operators of this residence. I understand that if I am abusing this residence or disturbing neighbors, I will be asked to depart and will forfeit all monies paid. I understand there will be no refunds for early departures & agree no smoking will occur in the residence & no pets will be in the residence during my stay. I agree to the cancellation policy and will abide by each rule/suggestion in the forms attached below. Sending this form by e-mail unsigned will have the same legal authority as if I originally signed it. I'll leave the residence in essentially the same condition as I found it upon my arrival except for washing the linens and sanitizing the floors, kitchen and bathrooms. All items including all kitchen items will be clean and put in their original place.

The following information absolutely must **all** be filled in by you or you will not be registered.

	\$	\$	\$	\$	\$	
Guest Signature (type full name above)	Today's Date	Rental Charge Prices below)	Holiday Fee \$290-LakeFront Home \$190-3 Bdrm Condos \$ 90-2 Bdrm Condos	Sub-Total	Cleaning Fee: All Condos-\$99, BeachFront Home-\$199 (summer & fall), \$99 (all other times)	Grand Total

Check-in at 5:00 pm and check-out at 11:00 am at all of my properties. Please be considerate as my housekeeper and her staff may need to clean 3-4 units on the same day.

NorthWest Michigan Vacation Rentals or NWMIVR.COM is the name that will appear on your credit card. Debit, Amex and Discover are not accepted.

Special Requests or Other Special Items Discussed with Owner

Empty box for special requests or other special items discussed with owner.

Early check-ins and late check-outs are dependent on my booking schedule and my housekeeper's schedule. Review the bookings on the website (www.nwmivr.com) to see if anyone is leaving/arriving on the same day that you arrive/leave-if not, then contact me to confirm an early check-in/late check-out no earlier than 1 day prior to arrival and 1 day prior to departure.

Your reservation is confirmed once your initials, City, State & dates of your rental period are listed on www.nwmivr.com. Your credit card charge is your legal & valid receipt. Call me within 72 hours of sending me your Guest Registration form if you are not listed on the above website. My company, name & address are as follows:

NWMIVR.COM (NorthWest Michigan Vacation Rentals)
Tom. Gibbons, President & Owner
7866 Thorn Ridge Lane, S.E.
Caledonia, Michigan 49316-9569

Website = www.nwmivr.com (stands for NorthWest Michigan Vacation Rentals)
E-mail Address = vacation.rentals@charter.net (feel free to e-mail me anytime night or day)
Cell Phone: 616-540-7540 Fax: 616-771-0226 Call anytime 7 days a week
Emergency #s to reach me: Other Cell Phone: 616-638-3641 or 616-540-7537 or Home Phone: 616-891-1878

E-mail me for the code to the electronic keypad or lockbox below 1 week prior to your beginning Rental Date. Call me on my cell phone (616-540-7540) once you arrive at my residence to confirm your check-in. Assuming that the residence is as you found it when you arrived except for basic cleaning (checked by my housekeeper service), then no further charges will be assessed to your credit card. You must pick up all trash, return all items to their original place and make sure all kitchen items are clean and in their original place, the grill should be clean, the firepit (Lakehouse only) should be clean, remote controls on TVs should be where you found them, the refrig. cleaned & emptied and all of my 20 CDs are in my CD case, etc. My housekeepers inventory all items & tests all mechanical items before & after your arrival. Informing us of lost/broken items that occurred during your stay will result in a lesser charge. Please remember this is not a hotel room, but a private residence. Please treat it as you would treat any other fine home. Assisting me with these items allows me to charge a lower rate and include many accessories for your enjoyment. Have a great vacation.



Pricing-3 Bdrm
BeachFront Home.pdf



Pricing-3 Bdrm
Slopeside Condos.pdf



Pricing-2 Bdrm 2BA
Golfside Condo.pdf



Pricing-2 Bdrm 1BA
Golfside Condo.pdf



Instructions-General.
pdf



Instructions-All
Condos.pdf



Instructions-BeachFr
ont Home.pdf



Directions.pdf



Cancellation
Policy.pdf